

Global Program Council

Terms of Reference

Type

Operational Council

I. PURPOSE

The purpose of the Global Council is to provide support and insight around the delivery of the CGLCC Global Program.

II. COMPOSITION AND QUORUM

The Global Council is composed of all partners of the CGLCC Global Program. The Council also includes the:

- CGLCC Board Chair (ex officio)
- CGLCC CEO (non-voting)
- CGLCC Director, Global Program (non-voting)

and other CGLCC stakeholders from the following groups:

- Government – open to Municipal, Provincial and Federal governments or government agencies with an interest in supporting SME trade
- Certified LGBTBE's currently doing business outside Canada (minimum 1, Maximum 3)

The CEO, on the recommendation of the CGLCC Board Chair, appoints the Chair.

1/3 of voting members of the Global Council constitutes a quorum.

III. ACCOUNTABILITY

The Global Council is accountable to the CEO. The Council has no authority to direct senior leadership or commit CGLCC unless specifically authorized by the Board through the Council Terms of Reference or otherwise.

IV. DUTIES AND RESPONSIBILITIES

The Global Council will discuss issues of importance pertaining to LGBT entrepreneurs interested in exporting, engaging in foreign trade to grow their business, recommend policy and help determine how to advance the CGLCC Global Program and the interests of program stakeholders.

The Council performs the following duties:

- a) Share best practices to support the development, growth, and strengthening of both the CGLCC and the Global Program;
- b) Review and make recommendations for updates to CGLCC-related policies and practices;
- c) Work to grow and maintain global contacts and global affiliate LGBT chambers and business organizations;
- d) Look to participate in global LGBT trade events and missions where appropriate;

- e) Look to host and be a leader in promoting LGBT trade and commerce globally.
- f) Be willing to sit on Council sub-committees.

V. MEETINGS

The Global Council holds at minimum two meetings via teleconference or in person in conjunction with CGLCC annual signature events – such as the Supplier Diversity Forum and the Gala Dinner. Additional meetings may be held as deemed necessary by the Council Chair.

VI. REPORTING

The Council reports to the CEO by providing a report following each meeting. The report details what the Council has been working on, what the Council recommends bringing forward for discussion or approval to the Board level, and the key issues that the Council is focused on.

VII. STAFF SUPPORT

The CEO shall ensure staff support is provided to the Council as required.

VIII. EXTERNAL ADVISORS

The Council may engage independent advisors at the expense of CGLCC when it deems necessary, subject to the approval of the CEO.

IX. REMUNERATION

All expenses incurred to attend meetings are the responsibility of the individual Council member and/or the member's company. Participation on the Council is not a guarantee of new, expanded, or retained business with any other corporation or LGBT Business Enterprise seated on the Council.